

PROCEDURE OF APPLYING FOR PERMITS TO OPERATE PRIVATE MARKETS IN THE SPECIAL CAPITAL PROVINCE OF JAKARTA

(Decision of the Governor of the Special Capital Province of Jakarta No.29/2004 dated March 9, 2004)

THE GOVERNOR OF THE SPECIAL CAPITAL PROVINCE OF JAKARTA,

Considering:

that as a follow-up to Article 35 of Decision of the Governor of the Special Capital Province of Jakarta No. 44/2003 dated June 6, 2003 on the Guidelines for Operating Private Markets in the Special Capital Province of Jakarta, it is necessary to stipulate the procedure of applying for permits to operate private markets in the Special Capital Province of Jakarta by means of a gubernatorial decision;

In view of:

1. Law No. 22/1999 on Regional Government;
2. Law No. 34/1999 on the Government of the Special Capital Province of Jakarta;
3. Regional Regulation of the Special Capital Province of Jakarta No. 2/2002 on Private Markets in the Special Capital Province of Jakarta;
4. Regional Regulation of the Special Capital Province of Jakarta No. 3/2001 on the Organisational Structure and Work Mechanism of the Regional Apparatuses and the Secretariat of the Legislative Council of the Special Capital Province of Jakarta;
5. Decision of the Governor of the Special Capital Province of Jakarta No. 44/2003 on the Guidelines for Operating Private Markets in the Special Capital Province of Jakarta.

D E C I D E S :

To stipulate:

DECISION OF THE GOVERNOR OF THE SPECIAL CAPITAL PROVINCE OF JAKARTA ON THE PROCEDURE OF APPLYING FOR PERMITS TO OPERATE PRIVATE MARKETS IN THE SPECIAL CAPITAL PROVINCE OF JAKARTA.

CHAPTER I GENERAL PROVISIONS

Article 1

Hereinafter referred to as:

1. Governor shall be the Governor of the Special Capital Province of Jakarta;
2. Private Market Advisory Team, hereinafter referred to as the Advisory Team, shall be the Private Market Advisory Team of the Special Capital Province of Jakarta;
3. Private market shall be the activity carried out by the private sector to run a business and provide a facility/business site.

CHAPTER II

PERMITS TO OPERATE PRIVATE MARKETS

Article 2

- (1) Any operator of a private market business shall secure a permit from:
 - a. the Governor if the effective area of business floor is more than 2,000 m².
 - b. the Deputy Governor if the effective area of business floor is 201 m² up to 2,000 m².
 - c. the Mayor if the effective area of business floor is up to 200 m².
- (2) The application for a permit to operate the private market business specified in paragraph (1) shall be filed in writing to the Governor/Deputy Governor/Mayor through the Advisory Team, complete with:
 - a. a photocopy of the applicant's resident card;
 - b. a photocopy of the company's certificate of incorporation;
 - c. a photocopy of taxpayers code number (NPWP);
 - d. a photocopy of the decision on city plan and spatial layout plan of building;
 - e. a photocopy of land title (sale purchase certificate/deed/edict);
 - f. a photocopy of building construction permit (IMB) and a photocopy of building use permit (IPB);

- g. a photocopy of lease contract (when hiring a building);
- h. a photocopy of business site permit based on the Nuisance Act;
- i. a photocopy of report on the study of traffic impact analysis (Andal) especially to operate a private market business on more than 2,000 m2 of building located on the side of an arterial highway;
- j. a photocopy of trade business permit (SIUP) and corporate registration number (TDP);
- k. a layout of the private market business.

Article 3

The procedure of filing an application for a permit to operate a private market business shall be as follows:

- a. The applicant:
Making an application in writing and filing it to the Governor/Deputy Governor/Mayor.
- b. The Advisory Team:
The Governor/Deputy Governor/Mayor shall transfer the application to the Advisory Team in charge of:
 - 1. Receiving and studying the application in terms of administrative requirements;
 - 2. Coordinating with relevant units in conducting a study;
 - 3. Conducting a field inspection;
 - 4. Making an official report on the result of field inspection;
 - 5. Making a report on the result of study and field inspection to the Governor/Deputy Governor/Mayor with a copy addressed to the relevant agency;
 - 6. Making and submitting a concept of approval or refusal of an application for a permit to operate a private market business for signing by the Governor/Deputy Governor/Mayor;
 - 7. Sending a letter of approval or refusal of an application for a permit to operate a private market business to the applicant.

Article 4

The application for a permit to operate a private market business shall be processed in no more than 20 working days after the application has been received completely.

Article 5

The chart or procedure of applying for a permit to operate a private market business shall be as attached thereto.

CHAPTER III

REREGISTRATION OF PERMIT TO OPERATE PRIVATE MARKET BUSINESS

Article 6

A permit to operate a private market business shall remain valid as long as the business undertaking is still in operation and shall be reregistered once 5 (five) years to the Governor/Deputy Governor/Mayor through the Advisory Team.

CHAPTER IV

CONCLUSION

Article 7

This Decision shall take effect as from the date of stipulation.

For public cognizance, this Decision shall be announced by placing it in the Regional Gazette of the Special Capital Province of Jakarta.

Stipulated in Jakarta

on March 9, 2004

THE GOVERNOR OF

THE SPECIAL CAPITAL PROVINCE OF JAKARTA,

sgd.

S U T I Y O S O

Promulgated in Jakarta

on March 18, 2004

THE SECRETARY OF

THE SPECIAL CAPITAL PROVINCE OF JAKARTA,

sgd.

H. RITOLA TASMAYA

REGIONAL GAZETTE OF

THE SPECIAL CAPITAL PROVINCE OF JAKARTA OF

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Editor's Note :

- The enclosure (chart) is not available.

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